

WARREN COUNTY COMMISSIONERS MEETING
MONDAY MARCH 6, 2023

Commissioners present for the meeting: Clay Andrews, Craig Greenwood, John Comer.

Also, In Attendance:

Public: Ben Dispennett, Cheryl Clark, Lyn Martin, LeAnn Conrad, Owen Snedeker; Scott Regal, Jeff Dossett.

Department Head/Elected Official – Charity Perigo, Auditor; Robin Weston-Hubner, Deputy Auditor; Ingrid Barce, County Attorney; Matt Herndon, Highway Superintendent; Jenny Hobough, Highway Department; Anthony Pruitt, Sheriff; John Kuiper, Zoning Director; Randy Haddock, Surveyor; Jill Wilson, HR Director; Ethan Foxworthy, Council; Laci Frodge, Health Department Administrator; Justin Brummett, Coroner; Sharon Hutchison, Grant Writer (conference call); Bonnie Adams, Prosecutor.

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
 - a. Craig Greenwood made a motion to approve the agenda with a second from John Comer, all voted in favor.
 - b. Craig Greenwood made a motion to approve the February 21, 2023 Commissioner Meeting minutes with a second from John Comer, all voted in favor.
 - c. Craig Greenwood made a motion to approve the February 21, 2023 – March 6, 2023 Accounts Payable Claim Dockets with a second from John Comer, all voted in favor.
 - d. Craig Greenwood made a motion to approve the March 3, 2023 payroll with a second from John Comer, all voted in favor.
 - e. Highway – Herndon explained Briscoe bridge guardrail is installed and 900 is completed. Currently working on quotes for graders. Loader lease is ending in June or July and options are buy out lease at \$113,000 or to extend lease 3-4 years. Loader has 1500 hours and is under 5 years old. The last payment has been made on this lease. Herndon explained the need for a new grader at \$200,000 to \$300,000. Working with Enterprise for a lease on truck.
 - f. Property Maintenance, Morehouse – Morehouse was not in attendance. Barce explained Commissioners gave Mr. Morehouse 2 weeks to remove vehicles and trash. UBO is set for March 20th meeting. County will assess the cost if not done after 2 weeks. Kuiper explained picture presented car not moved, one horse trailer off property but otherwise there has been no cleanup completed. Ingrid explained Commissioners can wait until the UBO hearing to do all or vehicles/junk now then building later with \$500 fine pending abeyances for cleanup. Kuiper questioned if the highway would be able to cleanup for the County. Discussed Highway cleaning the parcel and fines/charges. Discussed having a dumpster placed and Highway Department cleaning if Mr. Morehouse does not comply. John Comer made a motion to place a dumpster at Morehouse parcel at his expense and impose \$500 property maintenance fine pending abeyance seconded by Craig Greenwood, all voted in favor. Kuiper will look into having a dumpster placed.
 - g. Smith Scholarship – Perigo gave the reapplicant information to the Commissioners. There are 6 Andrews Holland, Morgan Warrick, Gage Zenor, Avery Cole, Clayton Oliver, Logan McFtridge. There are 4 open scholarships for 2023/2024 school year with 20 students that applied. Commissioners discussed the applicants. The following students were selected by Clay Andrews made a motion for Alex Childers, Case Garriott, Janiah Haymon and Ethan Hernandez to receive the Smith Scholarship and all reapplicants to be approved seconded by John Comer, all voted in favor. Decide alternate later.
 - h. Cyber Security Policies – Table until Executive Session to schedule this week. Regal explained the internet backup to ensure no internet loss. Commissioners discussed and decided not to move forward with redundant internet.
 - i. Prosecutor Office, Bonnie Adams – Adams introduced Jeff Dossett, Dossett Consulting. Adams explained Title IV-D funds can be used only for specific items. Dossett works with the County and State allowing for better reimbursement. Contract with Mr. Dossett to maximize the contributions. Clerks Title IV-D funds will be used to pay Dossett Consulting as per State. Adams presented a contract. Dossett explained his consulting business with 48 counties and over 101 customers. The Title IV-D indirect cost plan which is federal grant money that would go back to County General Fund. Contract is for both Clerk and Prosecutor. Adams and Dossett explained the process and funds. Barce inquired about a change to the contract to reflect the County records being retained in the Auditor's Office. Dossett will make the change. John Comer made a motion to approve the contract with Dossett Consulting seconded by Clay Andrews, all voted in favor. Adams explained John Larson leased a copier from Cardinal for \$191.48/month. Larson is currently using the copier to scan all paper files then will cancel the lease. Adams explained she had previously purchased a copier for her private practice. Adams will use the copier and maintain. Discussed County reimbursement fee of \$200/month. Clay Andrews made a motion to reimburse Bonnie Adams \$200/mo. for use of copier paid from County General Prosecutor and Title IV-D budgets seconded by Craig Greenwood, all voted in favor.

Old Business:

- a. Ceres Survey – Barce stated Ceres will be signing Deed soon.
- b. 2023 Grant Writer Contract – Table until next meeting.
- c. PTO Warren County Employees – Barce will have to Commissioners today.

Department Head:

- a. Auditor, Charity Perigo – Perigo presented quote for computer equipment needed for new financial software upgrade. Clay Andrews made a motion to approve quote for \$1,405 to paid from Commissioner Budget seconded by Craig Greenwood, all voted in favor.

- b. Anthony Pruitt, Sheriff – Pruitt explained a roof leak and is working with Sentry roofing. Greenwood inquired about the dryer situation. Pruitt is replacing one currently and then possibly the second later in the year. Andrews stated contact with Fountain County Commissioner concerning Dispatch contract and should hear back in near future.
- c. Justin Brummett, Coroner – Brummett explained the coroner office in the EMA building has a ventilation issue with much mold. Greenwood will meet with Brummett to assess the building. Quotes presented body work repairs Jefferies \$2,842.80 and Odles \$3,148.15; tires \$837.23 Williamsport Tire; Move Over Outfitters decals \$777.45 reflective and non-reflective \$320.08, window tinting \$400; Watson Tire wheels \$865.78 will get quote. Cot quotes Stryker \$2,445 + \$450 shipping and Ferno \$3,803 not sure on shipping. Commissioner discussed the quotes. Clay Andrews made a motion to approve reflective decals, Ferno quote but see what shipping cost are prior to ordering, Jefferies, Tire Mart and Move Over Outfitters paid from Commissioner Budget Coroner Vehicle seconded by John Comer, all voted in favor.
- d. Laci Frodge, Health Department – Frodge stated the back door was leaking Friday but Greenwood fixed for now. The backdoor will need work as well as eves need to be cleaned and locks are all updated.
- e. Charity Perigo, Auditor – Presented INDOT contract for 850N. Herndon explained damage due to detour on SR 26 turned into State for reimbursement as well as residence bean oil replaced. SR 26 work will restart in March. State will pay for dust control only one time. Clay Andrews made a motion to approve the INDOT contract due to 26 detour seconded by Craig Greenwood, all voted in favor.
- f. Invoice for Wabash Overhead Doors was presented for payment. Greenwood explained due to installation of doors in EMA building and had to replace the eyes for \$195. Clay Andrews made a motion to pay from Cumulative Capital Development seconded by John Comer, all voted in favor.
- g. Add Appropriations – Perigo explained the additional appropriations that were approved by the Council.

Public: No Public Comment

Next Commissioner meeting March 20, 2023 @ 8:30 a.m.

There being no further business John Comer made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST: Charity Perigo
Charity Perigo, Auditor

Clay Andrews
Clay Andrews, President

David Greenwood
David Craig Greenwood, Vice President

John Comer
John Comer